

## **MWBE and Services Procurement Committee Report**

**6 September 2018**

**Prepared by Alexandra Fleischer**

Meeting attended by: Board Chair Allen Williams, Rosiland Brooks-Harris, Bob Brown, I. Geena Cruz, Norman Jones (arrived at 7:35 a.m., left at 8:15 a.m.), Tom Richards, ICO Brian Sanvidge; Savin Program Director Pépin Accilien, Savin Deputy Director Roland Coleman; and General Counsel Ed Hourihan.

**Board Chair Allen Williams convened the meeting at 7:33 a.m.**

### **Action Items**

#### **1. Amendment #1 to Erdman Anthony – Commissioning**

Pépin Accilien stated that this Amendment is for additional Commissioning services for the following: district wide technology and specialty systems such as the public address systems, classroom amplification, video surveillance, flat panel monitors, intrusion and access control and cabling. This Amendment applies to the eleven remaining projects and totals \$29,976. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by Tom Richards. Approved 6-0.

#### **2. Sub-consultant Insurance Waiver – Coloring on Canvas**

Pépin Accilien stated that this item is to waive the auto coverage requirements for Subconsultant Coloring on Canvas for Schools 7, 16, Monroe and Edison. Coloring on Canvas is a subconsultant to the Architects at the projects noted and with their limited scope and that they do not own or lease company vehicles, Lawley supports the waiver and that they do not need the coverage. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

#### **3. Change Order to School 7 Contractor**

- #20 to DiPasquale Construction

Pépin Accilien and Program Manager Bob DiPaola reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

#### **4. Change Orders to School 16 Contractors**

- #9 to Manning Squires Hennig
- #4 and #7 to Eastcoast Electric

Pépin Accilien and Program Manager John Springer reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by I. Geena Cruz. Approved 6-0.

#### **5. Change Orders to Edison Campus Contractors**

- #4 and #5 to Manning Squires Hennig
- #4 and #5 to MA Ferraulo

Pépin Accilien and Program Manager Mark AuClair reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Norm Jones. Approved 6-0.

## **6. Change Orders to Monroe 2a Contractors**

- #47 to Manning Squires Hennig
- #19, #20 and #21 to Eastcoast Electric

Pépin Accilien and Program Manager Rob Skeele reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by Tom Richards. Approved 6-0.

## **7. Change Orders to Monroe 2b Contractors**

- #15 and #16 to Concord Electric

Pépin Accilien and Program Manager Rob Skeele reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Norm Jones. Approved 6-0.

## **8. Change Orders to School 2 Contractor**

- #2 and #3 to Concord Electric

Pépin Accilien and Program Manager Bob DiPaola reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by Tom Richards. Approved 6-0.

## **9. Purchase Order Request: Cleaning Services – Monroe 2b**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

## **10. Purchase Order Request: Cleaning Services – School 7 & School Without Walls**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

## **11. Purchase Order Request: Additional Furniture – Monroe 2b**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

## **12. Purchase Order Request: Additional Furniture – School 7**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

## **13. Purchase Order Requests: Electrical Work – School 16**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by I. Geena Cruz. Second by Tom Richards. Approved 5-0.

**14. Purchase Order Request: Electrical Work – School Without Walls**

Pépin Accilien reviewed the Purchase Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by I. Geena Cruz. Second by Tom Richards. Approved 5-0.

**15. Purchase Order Request: Energy Management Controls – East and Schools 2, 4 & 22**

Pépin Accilien described this item. This request is for authorization to issue Purchase Orders to Day Automation for specified Direct Digital Control products for East and Schools 2, 4 and 22 totaling \$1,872,585.27. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by I. Geena Cruz. Second by Tom Richards. Approved 5-0.

**16. Bid Award Recommendation: East Campus**

Pépin Accilien described this item. The Program Management team received bids on August 15, 2018. Subsequently, we received 3 bids for the General Trades work, 2 bids for the Mechanical work, 3 bids for the Plumbing work and 2 bids for the Electrical work. Due to successful post bid meetings / descope sessions on August 17, 2018 we are recommending all responsible low bidders for each Prime. It is also noted that Letters of Intent to Award / preliminary Notice to Proceeds went out to the Contractors on August 30, 2018 with the recommendation contingent on their continued work with the ICO. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by I. Geena Cruz. Second by Tom Richards. Approved 5-0.

**17. Delegation of Certain Authority for RJSCB Chair – Amendments & Purchase Orders**

Pépin Accilien described this item. This resolution will allow the Board Chair to authorize and execute the following: Purchase Orders for essentially office supplies not exceeding \$20,000 annually, public works Purchase Orders not exceeding \$35,000 per month, and Amendments to professional service firms not exceeding \$35,000 per month. In the aforementioned instances, the Chair will report these ‘actions’ to the Board at the next regularly scheduled meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

**18. PLA Negotiations and Study (Benefits Analysis)**

Tim Seeler of Seeler Engineering updated the Board on the status of the PLA negotiations and progress of this draft PLA study (benefits analysis). Motion to move this item to the full Board for consideration at the monthly Board meeting on September 10, 2018 by Tom Richards. Second by I. Geena Cruz. Approved 5-0.

**Non-Action / Discussion Items**

**1. Report: Change Orders Authorized by Chair**

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

<b>Project</b>	<b>Contractor</b>	<b>Number</b>	<b>Amount</b>
DFTLC	GC Manning Squires Hennig	4	(\$2,000.00)
	MC Nairy Mechanical	4	(\$5,000.00)
Edison	GC Manning Squires Hennig	2	\$26,233.00
	GC Manning Squires Hennig	3	\$8,387.00
	PC Michael A. Ferrauilo	3	\$22,183.00

Monroe 2a	GC Manning Squires Hennig	46	\$33,602.36
	MC Michael A. Ferrauilo	3	\$0.00
	MC Michael A. Ferrauilo	19	\$5,562.00
	MC Michael A. Ferrauilo	20	\$8,030.00
	MC Michael A. Ferrauilo	21	\$8,378.59
	MC Michael A. Ferrauilo	22	\$5,339.00
	PC Lloyd Mechanical	22	\$2,263.11
	EC Eastcoast Electric	15	\$5,149.39
	EC Eastcoast Electric	16	\$7,131.16
	EC Eastcoast Electric	17	\$10,600.32
	EC Eastcoast Electric	18	\$8,416.14
Monroe 2b	GC Manning Squires Hennig	21	\$14,997.38
	MC John W Danforth	6	\$8,698.95
	MC John W Danforth	7	\$18,462.69
	PC Lloyd Mechanical	9	\$13,105.10
	PC Lloyd Mechanical	10	\$8,438.91
	EC Concord Electric	10	\$9,984.73
	EC Concord Electric	11	\$2,008.64
	EC Concord Electric	12	\$5,745.37
	EC Concord Electric	13	\$13,199.87
	EC Concord Electric	14	\$8,569.12
School 15	DC Mark Cerrone	8	(\$1,467.00)
	GC Holdsworth Klimowski	34	(\$5,000.00)
	GC Holdsworth Klimowski	35	\$2,198.00
	GC Holdsworth Klimowski	36	\$12,150.00
	GC Holdsworth Klimowski	38	\$5,350.00
	GC Holdsworth Klimowski	39	\$5,735.00
	GC Holdsworth Klimowski	40	\$5,783.00
	EC Concord Electric	14	(\$7,978.00)
	EC Concord Electric	15	\$4,003.00
School 2	GC DiPasquale Construction	1	\$1,267.00
	EC Concord Electric	1	\$20,380.04
School 7	EC Eastcoast Electric	11	\$31,845.00
	EC Eastcoast Electric	12	(\$50,249.00)
	PC Michael A. Ferrauilo	10	\$25,534.00
School 16	GC Manning Squires Hennig	8	\$29,065.00
	MC Michael A. Ferrauilo	3	\$11,184.00
	MC Michael A. Ferrauilo	4	\$13,778.00
	EC Eastcoast Electric	3	\$2,276.00
	EC Eastcoast Electric	5	(\$5,500.00)
	EC Eastcoast Electric	6	\$14,780.00
	PC DV Brown	3	\$6,428.00
SWW	GC Javen Construction	9	\$13,940.03
	GC Javen Construction	10	\$13,363.00
	EC Eastcoast Electric	6	\$9,318.34
<b>TOTALS</b>		<b>50</b>	<b>\$405,669.24</b>

## **2. Report: Purchase Orders Authorized by Chair**

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

<b>Project</b>	<b>Contractor</b>	<b>Number</b>	<b>Amount</b>
Monroe 2b	FM Office	FFE-2B-0033	\$29,188.72
Monroe 2b	C&C Cleaning	BOP2-001	\$33,000.00
School 7	FM Office	FFE-2B-0034	\$5,847.18
School 16	Radec	CAB-Sch16-8	\$5,500.00
	Radec	CAB-Sch16-9	\$16,500.00
	Day Automation	ACID-Sch16-9	\$27,323.88
SWW	Avarus	SWW-DWT1	\$30,180.88
Sch7 & SWW	Charo Cleaning	BOP2-002	\$33,000.00
<b>TOTALS</b>		<b>8</b>	<b>\$180,540.66</b>

### **Meeting adjourned at 8:58 a.m.**

The Finance Committee meeting began at 8:59 a.m. and concluded at 9:06 a.m. (see Finance Committee Report).

At 9:07 a.m. Board Chair Allen Williams asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f), to discuss a particular Corporation and their respective Contracts.

Motion by Bob Brown  
Second by I. Geena Cruz  
Approved 5-0

The Committee came out of Executive session at 9:17 a.m.

Motion by I. Geena Cruz  
Second by Rosiland Brooks-Harris  
Approved 5-0